

**Alma, Michigan  
January 12, 2010**

Mayor Nyman called a regular meeting of the Alma City Commission to order at 6:00 p.m. at the Alma Municipal Building.

**Present:** Ayers, Comer, Dancer, Harrington, Mapes, Mott, & Nyman.

**Absent:** None.

Mayor Nyman asked the City Commission and members of the audience to stand and recite the Pledge of Allegiance to the Flag.

Motion by Commissioner Comer seconded by Commissioner Dancer to approve the minutes of the December 16, 2009 Budget Goal Setting Session, December 22, 2009 regular meeting and January 2, 2010 Organizational meeting

**Yes:** Ayers, Comer, Dancer, Harrington, Mapes, Mott, & Nyman.

**No:** None.

Motion by Commissioner Ayers seconded by Commissioner Comer to approve the following items on the Consent Agenda for payment: \$9,494.50 to Greater Gratiot Development, Inc. for second quarter economic development services; \$4,183.08 to CCI, Chrouch Communications, Inc. for rewiring of three police car units.

**Yes:** Ayers, Comer, Dancer, Harrington, Mapes, Mott, & Nyman.

**No:** None.

Motion by Vice-Mayor Mapes seconded by Commissioner Dancer to approve the request to engage Delta Electric to clean, flush and refill the primary transformer oil at the Water Treatment Plant for the amount of \$9,650.

**Yes:** Ayers, Comer, Dancer, Harrington, Mapes, Mott & Nyman.

**No:** None.

Motion by Commissioner Comer seconded by Vice-Mayor Mapes to approve the request for payment in the amount of \$1,600 to ESRI, Inc. for annual maintenance fee on the Engineering Department's ArcView GIS software.

**Yes:** Ayers, Comer, Dancer, Harrington, Mapes, Mott & Nyman.

**No:** None.

Motion by Vice-Mayor Mapes seconded by Commissioner Mott to adopt a resolution authorizing the proposal from Yeo & Yeo CPA & Business Consultants to perform the City of Alma's audit for a period of three years ending in 2012.

**Yes:** Ayers, Comer, Dancer, Harrington, Mapes, Mott & Nyman.

**No:** None.

Motion by Commissioner Ayers seconded by Commissioner Comer to receive the following reports and place them on file: DART & Bus Depot December reports: Alma Fire District December report; Alma Police Department December reports; Alma Planning Commission meeting minutes for 9/14, 11/2 and 12/3/09; Treasurer's Report for December 2009; Alma Housing Board of Commission meeting minutes of 11/24/09.

**Yes:** Ayers, Comer, Dancer, Harrington, Mapes, Mott, & Nyman.

**No:** None.

City Manager Moore gave a presentation on the Golfside Drive and Pineview Court Sidewalk Special Assessment projects. Mr. Moore advised that the Golfside Drive Sidewalk project involves construction of a new five foot wide sidewalk on the east side of the street approximately 1,890 linear feet long. The sidewalk would start at the northeast corner of Golfside/Riverview Dr. and extend northward to the intersection of Golfside/Superior Street. Total estimated project cost is \$59,803 with 50% assumed by the City and 50% assumed by the property owners. The Pineview Court Sidewalk project involves the construction of a new five foot wide sidewalk on the east side of the street approximately 380 linear feet. The sidewalk would start at the southeast corner of the intersection Pineview Court and Riverview Drive and extend southward to one-half way around the cul-de-sac. Total estimated project cost is \$14,470 with 50% assumed by the City and 50% assumed by the property owners.

The City Commission discussed the projects and directed the City Manager to proceed with the Special Assessment process and to notify the property owners and set a public hearing for public input.

The following preamble and resolution was offered by Vice-Mayor Mapes as seconded by Commissioner Ayers:

**Whereas**, the City Manager has caused to be prepared a report pursuant to Section 3 of Ordinance No. 235 of the City of Alma, for the acquisition and construction of the public improvement more particularly hereinafter described; and

**Whereas**, the City commission deems it necessary to proceed with the construction of said public improvement;

**Now, Therefore Be it Resolved That:**

1. The City Commission hereby determines it to be necessary to construct the following described public improvement and determines that the same shall be constructed:

**Construct a new concrete sidewalk along the east side of Golfside Drive from W. Superior St. to Riverview Drive.**

2. The plans, specifications, and estimates of costs and the report of the City Manager are hereby approved.
3. The following described lots and parcels of land shall constitute the special assessment district for said public improvement, which special assessment district shall be known as Special Assessment District No. 1 for 2010:

<b>Parcel # 29-51</b>	<b>Name of Owner</b>	<b>Frontage and/or Benefit</b>	<b>Total Assessment</b>
041-516-00 105 Golfside	Lawrence & Mary Evans 105 Golfside Drive Alma MI 48801	0'	\$ 0.00
041-515-00 115 Golfside	Alan Gatlin 115 Golfside Drive Alma MI 48801	140'	\$1,169.44
041-511-00 1060 Riverview Dr.	Jennifer Thebo 1060 Riverview Dr. Alma, MI 48801	140'	\$1,169.44
041-519-00 Consumers ROW	Consumers Energy 2400 Weiss Saginaw, MI 48602	132'	\$1,102.62

<b>Parcel # 29-51</b>	<b>Name of Owner</b>	<b>Frontage and/or Benefit</b>	<b>Total Assessment</b>
041-502-00 Consumers ROW	Consumers Energy 2400 Weiss Saginaw, MI 48602	132'	\$1,102.62
041-518-00 130 Golfside Dr.	Richard & Sally Coon PO Box 153 Lake George, MI 48633	93.62'	\$782.02
041-517-00 135 Golfside Dr.	Shirley Whitman 135 Golfside Dr. Alma, MI 48801	98.3'	\$821.11
041-316-00 205 Golfside Dr.	Anne Harrison 205 Golfside Dr. Alma, MI 48801	102'	\$852.02
041-317-00 204 Golfside Dr.	Thomas & Laurie Rademacher 204 Golfside Dr. Alma, MI 48801	139.5'	\$1,165.26
041-315-00 209 Golfside Dr.	James & Jennie Taylor 209 Golfside Drive Alma, MI 48801	102'	\$852.02
041-318-00 210 Golfside Dr.	Thomas & Doreen Farrar 210 Golfside Drive Alma, MI 48801	139.5'	\$1,165.26
041-314-00 215 Golfside Dr.	Paul & Maria Borle 215 Golfside Dr. Alma, MI 48801	102'	\$852.09
041-319-00 220 Golfside Dr.	Gerald & Luann Mahan Jr. 220 Golfside Dr. Alma, MI 48801	139.5'	\$1,165.26
041-313-00 221 Golfside Dr.	Patrice Goward 221 Golfside Dr. Alma, MI 48801	102'	\$852.02
041-312-00 225 Golfside Dr.	William & Sharon Bushy 225 Golfside Dr. Alma, MI 4880	102	\$852.02
041-320-00 226 Golfside Dr.	Michael Legene 226 Golfside Dr. Alma, MI 48801	139.5'	\$1,165.26
041-321-00 230 Golfside Dr.	Donna Brown 230 Golfside Dr. Alma, MI 48801	93'	\$776.84
041-311-00 231 Golfside Dr.	Harold & Roberta Brock 231 Golfside Dr. Alma, MI 48801	102'	\$852.02
041-310-00 235 Golfside Dr.	Jeffrey & Kendee Huxley 235 Golfside Dr. Alma, MI 48801	102'	\$852.02
041-322-00 236 Golfside Dr.	Stuart & Charolette Taylor 236 Golfside Dr. Alma, MI 48801	93'	\$776.84
041-309-00 239 Golfside Dr.	David & Mary Sommerville 239 Golfside Dr. Alma, MI 48801	102'	\$852.02
041-323-00 240 Golfside Dr.	Nancy Sheasley 240 Golfside Dr. Alma, MI 48801	126'	\$1,052.50
041-308-00 245 Golfside Dr.	Raymond & Phyllis Butcher 245 Golfside Dr. Alma, MI 48801	100.35	\$838.24
041-324-00 246 Golfside Dr.	Kyle & Katherine Wilhelm 246 Golfside Dr. Alma, MI 48801	127'	\$1,060.85

Parcel # 29-51	Name of Owner	Frontage and/or Benefit	Total Assessment
041-307-00 249 Golfside Dr.	Nathan Brown & Meghan Pybus 249 Golfside Dr. Alma, MI 48801	100.35	\$838.24
041-306-00 301 Golfside Dr.	Larry Wilson 301 Golfside Dr. Alma, MI 48801	100.35	\$838.24
041-325-00 302 Golfside Dr.	Don & Joan Kochensparger 302 Golfside Dr. Alma, MI 48801	94'	\$785.20
041-305-00 305 Golfside Dr.	Charles VanAtten 305 Golfside Dr. Alma, MI 48801	100.35'	\$838.24
041-326-00 306 Golfside Dr.	Mary Jane Harner 306 Golfside Dr. Alma, MI 48801	94'	\$785.20
041-304-00 309 Golfside Dr.	Rodney & Yvonne Grover 309 Golfside Dr. Alma, MI 48801	100.35'	\$838.24
041-327-00 310 Golfside Dr.	David & Shirley Kitzmiller 310 Golfside Dr. Alma, MI 48801	94'	\$785.20
041-303-00 315 Golfside Dr.	Charles & Mary Goffnett 315 Golfside Dr. Alma, MI 48801	102'	\$852.02
041-302-00 316 Golfside Dr.	Charles & Cynthia Simmons 316 Golfside Dr. Alma, MI 48801	145'	\$1,211.21

4. It is hereby determined that of the total estimated cost of said public improvement, in the amount of \$59,803 the sum of \$29,801.50 shall be specially assessed against the special assessment district as herein be set forth and the sum of \$29,801.50 shall be paid by the City at large for benefits to the City at large from the acquisition and construction of said public improvement.
5. The City Commission hereby determines that said special assessment shall be divided into five equal annual installments and that the deferred installments of said special assessment shall bear interest 3.49%.
6. The City Assessor is hereby ordered and directed to make a special assessment roll of that part of the cost of said public improvement to be borne by the lands specially benefited according to the benefits received and shall report the same to the City Commission when it has been prepared.

**Yes:** Ayers, Comer, Dancer, Harrington, Mapes, Mott, & Nyman.

**No:** None.

**Resolution Declared Adopted.**

The following preamble and resolution was offered by Vice-Mayor Mapes, as supported by Commissioner Ayers:

Whereas, the City Commission has ordered the City Assessor to prepare a special assessment roll on as-built costs for the purpose of assessing the special assessment district's share of the cost of the **construction of a new concrete sidewalk along the east side of Golfside Drive from W. Superior St. to Riverview Drive** in Special Assessment district No.1 for 2010.

**Now, Therefore Be It Resolved** that:

1. The City Commission shall meet at the Commission Chambers in the Municipal Building in the City of Alma on January 26, 2010 at 6:00 p.m., for the purpose of reviewing said special assessment roll.
2. The special assessment roll and the report of the City Manager concerning said public improvement shall be filed with the City Clerk and shall be available for public examination.

**Yes:** Ayers, Comer, Dancer, Harrington, Mapes, Mott, & Nyman.

**No:** None.

**Resolution Declared Adopted.**

The following preamble and resolution was offered by Vice-Mayor Mapes as seconded by Commissioner Ayers:

**Whereas,** the City Manager has caused to be prepared a report pursuant to Section 3 of Ordinance No. 235 of the City of Alma, for the acquisition and construction of the public improvement more particularly hereinafter described; and

**Whereas,** the City commission deems it necessary to proceed with the construction of said public improvement;

**Now, Therefore Be It Resolved That:**

1. The City Commission hereby determines it to be necessary to construct the following described public improvement and determines that the same shall be constructed:

**Construct a new concrete sidewalk along the east side of Pineview Ct. from Riverview Drive to one-half way around the cul-de-sac.**

2. The plans, specifications, and estimates of costs and the report of the City Manager are hereby approved.
3. The following described lots and parcels of land shall constitute the special assessment district for said public improvement, which special assessment district shall be known as Special Assessment District No. 2 for 2010:

<b>Parcel # 29-51</b>	<b>Name of Owner and Property Description.</b>	<b>Frontage and/or Benefit</b>	<b>Total Assessment</b>
042-773-00 1030 Pineview Ct.	William Roth 1030 Pineview Ct. Alma MI 48801	120'	\$1,124.99
042-774-00 1030 Pineview Ct.	William & Claudia Roth 1030 Pineview Ct. Alma MI 48801	100'	\$937.49
042-775-00 1026 Pineview Ct.	Timothy Lambrecht 1026 Pineview Ct. Alma, MI 48801	90.87'	\$851.90
042-776-00 1020 Pineview Ct.	Michael & Emily Moerlins 1020 Pineview Ct. Alma, MI 48801	50'	\$468.75

<b>Parcel # 29-51</b>	<b>Name of Owner and Property Description.</b>	<b>Frontage and/or Benefit</b>	<b>Total Assessment</b>
042-777-00 1016 Pineview Ct.	Rakesh Saxena 1016 Pineview Ct. Alma, MI 48801	50'	\$468.75
042-778-10 1016 Pineview Ct.	Rakesh Saxena 1016 Pineview Ct. Alma, MI 48801	25'	\$234.37
042-778-00 1008 Pineview Ct.	Robert & Barbara Lombardi 1008 Pineview Ct. Alma, MI 48801	25'	\$234.37
042-779-00 1008 Pineview Ct.	Robert & Barbara Lombardi 1008 Pineview Ct. Alma, MI 48801	90.87'	\$851.90
042-780-00 1004 Pineview Ct.	Jeff Ingersoll 1004 Pineview Ct. Alma, MI 48801	90'	\$843.74
042-781-00 1002 Pineview Ct.	Tom McCreery 1002 Pineview Ct. Alma, MI 48801	130'	\$1,218.74

4. It is hereby determined that of the total estimated cost of said public improvement, in the amount of \$14,470 the sum of \$7,235 shall be specially assessed against the special assessment district as herein be set forth and the sum of \$7,235 shall be paid by the City at large for benefits to the City at large from the acquisition and construction of said public improvement.
5. The City Commission hereby determines that said special assessment shall be divided into five equal annual installments and that the deferred installments of said special assessment shall bear interest 3.49%.
6. The City Assessor is hereby ordered and directed to make a special assessment roll of that part of the cost of said public improvement to be borne by the lands specially benefited according to the benefits received and shall report the same to the City Commission when it has been prepared.

**Yes:** Ayers, Comer, Dancer, Harrington, Mapes, Mott, & Nyman.

**No:** None.

#### **Resolution Declared Adopted.**

The following preamble and resolution was offered by Vice-Mayor Mapes, as supported by Commissioner Ayers:

**Whereas**, the City Commission has ordered the City Assessor to prepare a special assessment roll on as-built costs for the purpose of assessing the special assessment district's share of the cost of the construction **a new concrete sidewalk along the east side of Pineview Ct. from Riverview Drive to one-half way around the cul-de-sac** in Special Assessment district No.2 for 2010.

**Now, Therefore Be It Resolved** that:

1. The City Commission shall meet at the Commission Chambers in the Municipal Building in the City of Alma on January 26, 2010 at 6:00 p.m., for the purpose of reviewing said special assessment roll.
2. The special assessment roll and the report of the City Manager concerning said public improvement shall be filed with the City Clerk and shall be available for public examination.

**Yes:** Ayers, Comer, Dancer, Harrington, Mapes, Mott, & Nyman.

**No:** None.

**Resolution Declared Adopted.**

Motion by Commissioner Comer as seconded by Commissioner Dancer to adopt a resolution ratifying the investment of the following City funds:

<u>Investment Date</u>	<u>Maturity Date</u>	<u>Amount</u>	<u>Days</u>	<u>Interest Rate</u>	<u>Interest \$</u>	<u>Bank</u>	<u>Type</u>
12/31/09	04/01/10	\$225,000.00	91	.31%	\$173.90	Commercial	CDARS
12/30/09	06/28/10	\$150,000.00	180	.30%	\$225.00	Comerica	CD
12/30/09	12/29/10	\$100,000.00	364	.45%	\$455.00	Comerica	CD
12/31/09	07/07/10	\$250,000.00	188	.28%	\$365.56	Firstbank	CD
01/14/10	01/14/11	\$199,170.89	365	.42%	\$829.11	Treasury	T.bill
01/05/10	06/10/10	\$150,000.00	156	.20%	\$128.22	National City/PNC	CD

**Yes:** Ayers, Comer, Dancer, Harrington, Mapes, Mott, & Nyman.

**No:** None.

Motion by Vice-Mayor Mapes as seconded by Commissioner Mott to approve Warrant No. 10-13 and to authorize the City Treasurer to issue checks in payment of all claims.

**Yes:** Ayers, Comer, Dancer, Harrington, Mapes, Mott, & Nyman.

**No:** None.

The City Commission wished all a happy new year.

Commissioner Mott expressed his condolences to the family of Boyd Douglas. Mr. Douglas was a firefighter for the City for over 28 years.

Commissioner Harrington thanked all for their support and assistance for her candidacy and election to the City Commission.

Motion by Commissioner Ayers as seconded by Commissioner Comer to adjourn the meeting at 6:25 p.m.

**Yes:** Ayers, Comer, Dancer, Harrington, Mapes, Mott, & Nyman.

**No:** None.

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Melvin A. Nyman, Mayor

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Sheila J. Letourneau, Deputy City Clerk