



Application to
City of Alma, MI
Planning Commission

Date: \_\_\_\_\_

For: Site Plan Review

Instructions to Applicant: (Requirements)

- (a) Application must be accompanied by a fee of \$75.00
(b) Application must be accompanied by:
(1) A site plan, drawn to scale containing all of the information as required in Article XI, Section 60-307, City of Alma Zoning Ordinance regulating "Site Plan Reviews."
(2) Complete plans and specifications of the proposed development and other areas considered for construction.
(3) Application must be complete in every respect before it will be considered by the Planning Commission.

1. Name of Applicant: \_\_\_\_\_

2. Address of Applicant: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

E-mail: \_\_\_\_\_

3. Address and description of property for review: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Property is currently zoned: \_\_\_\_\_

5. We have submitted a site plan marked \_\_\_\_\_ for identification.

6. We have submitted plans and specifications for proposed construction marked: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Applicant ( [ ] will / [ ] will not) have an authorized representative attend the hearing.

Name of representative: \_\_\_\_\_

Note: Such representative should be prepared to provide any further information required by the Planning Commission.

The undersigned agrees to conform to all present and future applicable requirements for approval as set forth in the Zoning Ordinance and any criteria imposed by this ordinance review.

Applicant (Owners) or Authorized Agent's signature: \_\_\_\_\_

City of Alma Zoning Ordinance available at: www.ci.alma.mi.us

Original, signed form must be presented to
City of Alma Planning Department for formal processing.