



Application to
City of Alma
Zoning Board of Appeals

Date: _____

FOR: Variance in Zoning []

Appeal Administrative Decision []

Instructions To Applicants: (Requirements)

- (a) Applications must be accompanied by a fee of: Residential - \$ 75.00, Commercial & others - \$200.00, Satellite Dish - \$100.00
(b) Application must be accompanied by: 1) Site plan, plot plan or development plan drawn to a readable scale, showing location of all abutting streets, location of all existing and proposed structures, types of buildings and their uses, and 2) Complete plans and specifications of the proposed development considered for all construction.
(c) Application must be complete in every respect before it will be considered by the Zoning Board of Appeals.

1. Name of Applicant: _____

2. Address of Applicant: _____

Telephone #: _____ Fax #: _____

E-mail: _____

3. Address and description of property for review: _____

4. Reason for which variance in zoning is requested: _____

5. We have submitted a site plan, plot plan, or development plan marked _____ for identification.

6. We have submitted other papers marked: _____

7. We give the following reasons why we meet the criteria (shown on the next page) requested. (Attachments may be necessary)

Applicant ([] will / [] will not) have an authorized representative attend the hearing.

Name of representative: _____

Note: Such representative should be prepared to provide any further information required by the Planning Commission.

The undersigned agrees to conform to all present and future applicable requirements for approval as set forth in the Zoning Ordinance and any criteria imposed by this ordinance review.

Applicant (Owners) or Authorized Agent's signature: _____

City of Alma Zoning Ordinance available at: www.ci.alma.mi.us

Original, signed form must be presented to City of Alma Planning Department for formal processing.

Variiances: Shall have the power to authorize upon appeal, specific variances from such dimensional requirements as lot area and width regulations, building height, and bulk regulations, yard width and depth regulations, and such requirements as off-street parking and loading space as specified in this Chapter when all the basic standards listed below are satisfied; that any variance granted:

1. Will not be contrary to the public interest and will not be contrary to the spirit and intent of this Chapter.
2. Shall not permit the establishment within a zoning district of any use that is not permitted by right within the district.
3. Will not cause any adverse effect to property in the vicinity or in the zoning district of the City.
4. Is not where the specific conditions pertaining to the property are so general or recurrent in nature as to make the formulation of a general regulation for such conditions practicable.
5. Affects only property subject to exceptional or extraordinary circumstances or conditions that do not generally apply to other property or uses in the vicinity, and have not resulted from any act of the applicant.
6. Must be granted in order to avoid practical difficulties or unnecessary hardship that would result from enforcement of the strict letter of this Chapter.